

External Organization Recognition Policy

Policy: The Board of Directors determines which, if any, External Organization(s) shall be recognized by the ARC/STSA; the scope of such recognition; and whether or not such recognition shall be publicized. Such determination shall be based upon the organization's application and the recommendation of the Executive Committee to the Board.

The Board of Directors may authorize recognition of External Organizations and publicize such recognition according to the procedures described below, with direct input and support from the Executive Director, and consistent with the mission and values of the ARC/STSA.

Definitions: "External Organization" refers to any nonprofit, organization(s) or corporation(s) qualified under Section 501(c)(3), 501(c)(4) or 501(c)(6) of the Internal Revenue Code which support clearly defined programs benefitting identifiable communities in support of the ARC/STSA mission and business and which seek ARC/STSA recognition as an External Organization. This could include credentialing bodies which may apply for ARC/STSA recognition of their ST or SA certification programs. This term does not apply to any applicant or accredited programs or their sponsoring institutions.

"Recognition" refers to the ARC/STSA Board of Directors' acknowledgement that the mission and activities of the External Organization support the ARC/STSA mission and values and benefits ARC/STSA as deemed appropriate by the Board of Directors.

"Publicized" refers to those methods deemed appropriate by the Board of Directors to notify the External Organization's communities of interest of ARC/STSA's recognition of the External Organization. Methods may include publication in the ARC/STSA newsletter, a link on the ARC/STSA website or occasional reports or announcements to the public.

Procedures: The procedures for being recognized as an External Organization by ARC/STSA are as follows:

1. Requests for recognition by a qualified External Organization may be reviewed for the current calendar year at the Spring Meeting of the Board of Directors.
 - a. Requests must be received before March 1st for current calendar year consideration.
2. The Board of Directors shall determine the appropriateness of any recognition request consistent with;
 - a. the mission of the ARC/STSA, and
 - b. commitments established by ARC/STSA through strategic partnerships.

3. The Executive Committee will first review any External Organization's request and recommend appropriate action to the Board of Directors.
4. External Organizations seeking recognition must submit a formal letter of request and an application including all required supporting documentation by the deadline specified.
5. Nonprofit organizations must provide evidence of current designation as a;
 - a. tax exempt organization recognized as a 501(c)(3) by the Internal Revenue Service and listed in IRS Publication 78 acceptable to the Board of Directors, or
 - b. tax exempt organization recognized as a 501(c)(4) or 501(c)(6) by the Internal Revenue Service and acceptable to the Board of Directors, or
 - c. NCCA or ANSI accredited national credentialing agency recognized as a 501(c)(4) or 501(c)(6) by the Internal Revenue Service and acceptable to the Board of Directors.
6. Unless otherwise determined by the Board of Directors, nonprofit organizations are not eligible for recognition as an External Organization if they function primarily as a/an;
 - a. political party, political movement or any division or subordinate body of a political party or similar entity, or
 - b. religious denomination, religious order or any division or subordinate body of a religion-based organization or similar entity, or
 - c. government entity or any branch, agency or division of a government agency, foreign or domestic, or
 - d. entity that does not promote the mission and values of the ARC/STSA as determined by the Board of Directors
7. The Executive Director shall provide the Executive Committee and the Board of Directors documentation in support of the current status of any non-profit organization under consideration consistent with procedures 4, 5 & 6 above and the verification requirements set forth below
8. The President shall submit to the Board of Directors any requests for recognition that meet the requirements specified above at the Board's Spring Meeting.
9. The Executive Director will notify the External Organization of the Board of Directors' action regarding the organization's request for recognition. Public notice or publication of ARC/STSA recognition of any External Organization(s) is at the sole discretion of the Board of Directors.
10. No External Organization, whether recognized or not by the Board of Directors, may use or publish the ARC/STSA logo or trademark without written, prior permission of the ARC/STSA.
11. The Board of Directors, at its sole discretion, may determine not to approve any request for recognition or to remove recognition from any External Organization as determined by the Board.

Application: Organizations/agencies applying for ARC/STSA recognition must submit an application form with the required supporting documentation together with the application processing fee.

Draft Legal Review (1/3/12)
Executive Committee Review (1/3/12)
Board of Directors Adoption (3/16/12)
Effective Date (4/1/12)
Draft Revisions (2/24/15)
Legal Review (3/27/15)
Executive Committee Review (4/14/15)
Board of Directors Adoption (4/17/15)
Effective Date (4/24/15)