



ARC/STSA 2018-2019 Schedule of Fees Surgical Technology & Surgical Assisting Programs

ARC/STSA Accreditation Packet \$500

The Accreditation Packet when seeking application for Initial accreditation. Accreditation materials required for submission of the Self-Study and Site Visit with the *Core Curriculum* included.

Initial Accreditation - Application Fee \$2000

This fee is due and must be submitted with the submission of the initial Self-Study application.

Initial Accreditation - On-Site Evaluation Fee \$3000

The initial on-site evaluation fee covers preparation and travel expenses incurred by the ARC/STSA. Due upon submission of the initial Self-Study application.

PRR Continuing Accreditation - Application Fee \$4000

This fee is for all programs seeking transition from Initial to Continuing accreditation. Due upon submission of the Program Review Report application.

Consultative On-Site Evaluation Fee \$4000

The consultative site visit fee covers preparation and travel expenses incurred by the ARC/STSA. Please refer to the ARC/STSA website for circumstances requiring a consultative on-site evaluation. Due at least 30 days prior to the on-site evaluation.

Note: Fees for Random/Continuing on-site evaluations are currently included in the ARC/STSA Annual Fee.

ARC/STSA Annual Accreditation Fee \$2000

Annual accreditation maintenance fee due for all accredited programs, including enhanced services to programs. Programs are invoiced in January annually. (Please note: CAAHEP invoices a separate accreditation maintenance fee by institution annually).

ARC/STSA Focused On-Site Evaluation Fee \$3000

Programs reporting two (2) or more outcomes below established thresholds on three (3) or more consecutive Annual Reports are subject to an On-Site Evaluation focused on the areas of non-compliance.

Program Director Change Notification Fee \$300

Invoiced upon notice of change of Program Director.

Distance Education - Application Fee \$2000

For all programs pursuing approval of Distance Education (DE) programs. Due upon submission of DE application.

Effective January 1, 2018

Satellite/Consortium - Application Fee \$2000

For all institutions seeking approval to offer program at multiple facilities through Satellite or Consortium models.

Fee is multiplied per satellite or consortium campus.

Due upon submission of Satellite/Consortium application.

Satellite/Consortium - On-Site Evaluation Fee

\$2500 for main and **\$1500** for each satellite facility/campus. The satellite on-site evaluation fee covers preparation and travel expenses incurred by the ARC/STSA. Fee is multiplied by number of satellite facilities/campuses.

Due upon submission of Satellite Self-Study application.

AAD Pathway - Annual Maintenance Fee \$1000

Surgical technology programs that have been approved to offer the AAD option will be invoiced an annual fee in addition to the ARC/STSA annual accreditation fee.

Distance Education/Satellite/Consortium - Annual Maintenance Fee \$1000

All programs that have been approved to offer their program at multiple facilities or through a distance education, satellite or consortium model will be invoiced this fee per additional facility, in addition to the standard ARC/STSA annual fee.

Annual Report Submission Change Fee \$300

Invoiced for changes to an Annual Report made after January 1st of the year following the original AR due date.

ARC/STSA Late Fee \$250

The ARC/STSA strictly enforces a late fee which applies to any materials received in the ARC/STSA office after the assigned/requested due date. This fee will only be waived if the program notifies the ARC/STSA prior to the due date of its inability to meet the assigned date and an extension is granted by the ARC/STSA. Only one extension of up to 30 days will be granted to each program.

CAAHEP Annual Accreditation Fee \$550

CAAHEP's annual accreditation maintenance fee is **separate** from any ARC/STSA fees. Each sponsoring institution is directly billed by CAAHEP every May.