

ARC/STSA Accreditation Packet \$300

The ARC/STSA Accreditation Packet (otherwise known as the Self-Study packet) should be ordered when a program is pursuing application for initial accreditation. Materials in this packet include accreditation process and procedure documentation and materials required for submission of the Self-Study application and the *Core Curriculum*.

Initial Accreditation-Application Fee \$1500

This fee is due and must be submitted with the submission of the initial Self-Study application.

Initial Accreditation-On-Site Evaluation Fee \$2500

The initial on-site evaluation fee covers preparation and travel expenses incurred by the ARC/STSA. Due upon submission of the initial Self-Study application.

PRR Continuing Accreditation-Application Fee \$1000

This fee is for all programs seeking transition from Initial to Continuing accreditation. Due upon submission of the Program Review Report application.

Consultative On-Site Evaluation Fee \$4000

The consultative site visit fee covers preparation and travel expenses incurred by the ARC/STSA. Please refer to the ARC/STSA website for circumstances requiring a consultative on-site evaluation. Due at least 30 days prior to the on-site evaluation.

Note: Fees for Random/Continuing on-site evaluations are currently included in the ARC/STSA Annual Fee.

ARC/STSA Annual Accreditation Fee \$1500

Annual accreditation maintenance fee due for all accredited programs. Programs are invoiced in January annually. (**Please note: CAAHEP invoices a separate accreditation maintenance fee by institution annually).

Core Curriculum for Surgical Technology or Core Curriculum for Surgical Assisting
 (Published by AST; available at 800-637-7433)
 Standard III.C requires that programs meet *or* exceed the curricular requirements defined in the program-specific Core Curriculum.

ARC/STSA Approved Program Assessment Exams

For **CST** or **CSFA** contact NBSTSA at 800-707-0057.
 For **CSA** contact NSAA at 888-633-0479.
 Standard IV.B requires that programs implement an appropriate Outcomes Assessment Exam (OAE), as part of ongoing outcomes accreditation requirements.

Distance Education-Application Fee \$500

For all programs pursuing approval of Distance Education (DE) programs. Due upon submission of DE application.

Satellite/Consortium-Application Fee \$500

For all programs pursuing approval to offer program at multiple facilities through Satellite or Consortium models. Fee is multiplied per satellite or consortium campus. Due upon submission of Satellite/Consortium application.

Satellite-On-Site Evaluation Fee \$2500 for main campus and \$1500 for each satellite facility/campus.

The satellite on-site evaluation fee covers preparation and travel expenses incurred by the ARC/STSA. Fee is multiplied by number of satellite facilities/campuses. Due upon submission of Satellite Self-Study application.

AAD Option-Initial Application Fee \$500

For surgical technology programs pursuing approval of an Accelerated Alternate Delivery (AAD) option in tandem with their accredited traditional program. Due upon submission of the AAD application.

AAD Option-Annual Maintenance Fee \$500

Surgical technology programs that have been approved to offer the AAD option will be invoiced an annual fee in addition to the ARC/STSA annual fee.

Distance Education/Satellite/Consortium-Annual Maintenance Fee \$500

All programs that have been approved to offer their program at multiple facilities or through a distance education, satellite or consortium model will be invoice an annual fee per additional facility, in addition to the ARC/STSA annual fee.

ARC/STSA Late Fee \$250

The ARC/STSA strictly enforces a late fee which applies to any materials received in the ARC/STSA office after the assigned/requested due date. This fee will only be waived if the program notifies the ARC/STSA prior to the due date of its inability to meet the assigned date and an extension is granted by the ARC/STSA. Only one extension of up to 30 days will be granted to each program.

CAAHEP Annual Accreditation Fee \$450

Annual accreditation maintenance fee is separate from any ARC/STSA fees. Each sponsoring institution is directly billed by CAAHEP every May.