

ARC/STSA CONSENT TO SERVE

I, _____, do hereby consent to serve the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting (ARC/STSA) in the capacity of:

ST On-site evaluator SA On-site evaluator ST/SA On-site evaluator

Representative on the ARC/STSA

AST representative on the SASA

NSAA representative on the SASA

Dean/Administrator representative on the SASA

I understand that by consenting to serve the ARC/STSA in any position, I am making a commitment to perform a variety of actions and further agree to carry out all tasks appropriate to the office to which I may be appointed.

If appointed to serve, I understand the confidential nature of many ARC/STSA and CAAHEP issues and, therefore, understand that all related materials are the property of the ARC/STSA and should be kept confidential until said materials and information is made public by the ARC/STSA and/or CAAHEP.

Responsibilities include, but are not limited to the following:

1. Make every effort to familiarize myself to the ARC/STSA and CAAHEP policies and procedures;
2. Maintain an adequate filing system beginning immediately with my appointment;
3. Maintain an open line of communication with others involved in the accreditation system and with the ARC/STSA;
4. Maintain an open, nonjudgmental mind regarding the evaluation of all applicant programs and remove myself when there is a possibility for preconceived bias toward a given program; and,
5. Be aware that statements I make may be considered "national opinion and/or authoritative". People respect leaders who only answer questions they are sure of and openly admit they don't know all the answers, but will find out and refer or respond promptly.

I further agree that if at any time I am unable to serve in this capacity or if I fail in my responsibilities to the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting, I will offer my resignation and notify both the ARC/STSA and my appointment sponsor in sufficient time so that a replacement may be acquired to insure that committee activities are not unduly interrupted.

Dated this _____ day of _____, 20_____.

Signature

Street Address

City, State & ZIP Code

Telephone Number

E-mail address

This consent to serve form will be kept on file for three years from the date received for on-site evaluators and for positions on the SASA-ARC/STSA. If after that time you remain interested in working with the SASA-ARC/STSA, it will be necessary for you to submit a new consent to serve form and curriculum vitae.

If I have been of service...it has been a successful day. Alex Noble